

Village of Glen Park
642 Main St.
Glen Park, NY 13601
Board of Trustees meeting
September 8, 2025

Mayor Stephen Macaulay called the monthly meeting to order at 6:00 P.M.

Present: Mayor Stephen Macaulay, Trustee Joan Postorino, Trustee Larry Brown, DPW Supervisor/Fire Chief Ralph Skinner II, Zoning Enforcement Officer Derek Weaver, Police Officer Dennis O'Brien, and Clerk/Treasurer Renee Kolb. Guest: none. Absent: Trustee Shane Wisner and Trustee Robert Pauly.

A motion to accept the August 4, 2025 minutes was made by Trustee Larry Brown and seconded by Trustee Joan Postorino. All in favor.

Police Officer Dennis O'Brien reported the following:

1. Department of Justice has an in-person visit October 8 for the police department recertification.
2. In preparation for the visit the following policies are being adopted/updated by the Board of Trustees: Police Hiring Procedures and Standards, Police Reporting Requirements, Use of Force, Crowd Control and Duty to Intervene/Report. Trustee Larry Brown motioned and Trustee Joan Postorino seconded to adopt the above police policies. All in favor.
3. Submitted his monthly report and it is attached to the minutes.

Fire Chief Ralph Skinner had nothing to report.

DPW Supervisor Ralph Skinner reported the following:

1. He submitted his monthly report.
2. We received the funds from the sale of the Bobcat of \$21,600.00.
3. As of 4:00 PM today we are back on Brownville's wells, not on the DANC line.

Zoning Enforcement Officer Derek Weaver reported the following:

1. presented zoning permit #2025-6 for Richard Gosson to build a new garage at 600 Church St. Trustee Larry Brown motioned and Trustee Joan Postorino seconded to accept the zoning permit.
2. We received the zoning fee for Jenny Carr's, 618 Pine St., for her handicap ramp from the contractor.
3. Discussed 752 Main St. Zoning Officer Weaver was directed to look into laws from other municipalities in regard to restrictions to occupied RV/campers.

Motion to accept the August financial report was made by Trustee Joan Postorino and seconded by Trustee Larry Brown.

Motion to pay the bills first by Trustee Larry Brown and second by Trustee Joan Postorino that Clerk/Treasurer Renee Kolb is authorized to pay the audited and approved abstracts as follows:

General 3B	\$18,625.65	General 4A	\$73,791.59
Sewer 3B	1,708.52	Sewer 4A	11,041.54
Water 2B	293.04	Water 4A	4,857.72

Reminder: The office will be closed September 15 – 19 for Clerk/Treasurer Renee Kolb to attend NYCOM Fall School in Lake Placid.

In reviewing minutes for General Code the Village has a policy from 2002 to report to the Board the carry over vacation time from one calendar year to the next. This policy was forgotten and has not been reported on for many years. Clerk/Treasurer Renee Kolb reported this to Mayor Macaulay and he wanted the Board to be informed. As of today, the carry over time from 2024 has been expended by all three full-time employees.

Motion by Trustee Larry Brown and seconded by Trustee Joan Postorino to authorize Mayor Stephen Macaulay to sign and Clerk/Treasurer Renee Kolb to collect the Utilities Warrant dated September 1, 2025 as follows:

a. Water	\$7,686.50
b. Sewer	24,594.33
c. DANC	<u>7,174.80</u>
d. Total	<u>\$39,455.63</u>

A copy of the signed warrant is attached. All in favor.

Resolution 2025-3 to spend the funds from the DPW reserve fund for the backhoe purchase will be presented at the October meeting when there is a full Board.

The August Wage Summary was signed by the Board members present.

Upon no further business Trustee Larry Brown motioned and Trustee Joan Postorino seconded to adjourn at 6:22 PM.

Respectfully Submitted,

Renee Kolb
Clerk/Treasurer

Attachments:

1. Mayor's agenda
2. August Police Report
3. August DPW monthly Report
4. August 2025 Financial Report
5. Abstracts General, Sewer, Water 3B and General, Sewer, Water 4A
6. Utilities Warrant 9-1-25
7. August Wage Summary

