

Village of Glen Park
642 Main St.
Glen Park, NY 13601
Budget Public Hearing
April 7, 2025

Mayor Stephen Macaulay opened the public hearing at 5:30 P.M.

Present: Mayor Stephen Macaulay, Trustee-elect Shane Wisner, Trustee Joan Postorino, Trustee-elect Robert Pauly, Dylan Pauly and Clerk/Treasurer Renee Kolb.

Trustee Larry Brown entered 6:37 PM. Steven Dembowski, Colden Enterprises entered at 6:41 PM; Zoning Enforcement Officer Derek Weaver entered at 5:46 and DPW Superintendent/Fire Chief entered 5:51 PM.

No one present had any comments or questions about the 2025-2026 budget.

Mayor Stephen Macaulay closed the public hearing at 6:00 PM.

Village of Glen Park
642 Main St.
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Board of Trustees meeting
April 7, 2025

Mayor Stephen Macaulay called the monthly meeting to order at 6:00 P.M.

Present: Mayor Stephen Macaulay, Trustee Shane Wisner, Trustee Joan Postorino, Trustee Larry Brown, Zoning Enforcement Officer Derek Weaver, DPW Supervisor/Fire Chief Ralph Skinner II, Clerk/Treasurer Renee Kolb, and Trustee-elect Robert Pauly. Guest: Resident Dylan Pauly, 701 Main St.; and Steven Dembowski, Colden Enterprises Spartan representative. Absent: Trustee Barbara A. Washer.

Trustee Joan Postorino motioned and Trustee Larry Brown seconded to adopt the 2025-2026 budget as presented by Clerk/Treasurer Renee Kolb with the tax rates of \$5.2938080 for the Town of Brownville and \$4.4115067 for the Town of Pamelia. All in favor. A copy is attached to the minutes.

A motion to accept the March 3, 2025 minutes was made by Trustee Shane Wisner and seconded by Trustee Larry Brown. All in favor.

Clerk/Treasurer Renee Kolb administered the oath of office to Trustee Shane Wisner and Trustee Robert Pauly; the Trustees signed the oath book for a two-year term from April 7, 2025 to April 5, 2027.

Dylan Pauly exited the meeting at 6:03 PM.

Clerk/Treasurer Renee Kolb reported the new LED Village sign has been delivered.

Steven Dembowski, Colden Enterprises, a Spartan Emergency Response representative presented a rendering for a Freightliner 108SD Plus, 1,000-gallon fire engine. Mr. Dembowski explained the features of the engine. Production time will be 800 days and the cost will be less than \$675,000. He requested the Village to join for free Sourcewell, a cooperative purchasing program that streamlines government procurement. After the presentation and discussion, the Board directed Mr. Dembowski to present a final quote. Mr. Dembowski will present the final quote at the May meeting.

Refuse contract will expire May 2025. Michelle McGrann, Village of Dexter Clerk/Treasurer facilitated the bid process for the Villages of Dexter, Brownville and Glen Park. The Mayor attended the bid opening on Wednesday, March 12th at 10:00 AM at the Village of Dexter municipal offices. Two bids were received:

1. Pick N Go Waste, 26437 Keyser Rd., Evans Mills, NY 13637 for \$34,869.00/year for a three-year contract totaling \$104,607.00 for a of term June 1, 2025 to May 31, 2028.
2. Thomas Trash Service, 16399 State Rt, 178, Adams, NY 13605 for a three-year contract totaling \$90,300.00/year or \$7,525.00/month for a term June 1, 2025 to May 31, 2028.

Trustee Joan Postorino motioned and Trustee Shane Wisner seconded to accept the bid from Pick N Go Waste. Both bids are attached.

Zoning Enforcement Officer (ZEO) Derek Weaver reported the following:

1. Presented zoning permit 2025-2 for a shed and fence for Adam and Danielle Alvarez, 606 Church St. Trustee Shane Wisner motioned and Trustee Larry Brown seconded to approve the zoning permit. All in favor.
2. Spoke with Jennie Carr, 618 Pine St, to submit a zoning permit for the permanent handicap ramp installed by Neighbors of Watertown. Mrs. Carr stated Neighbors of Watertown is responsible for all permits. Neighbors of Watertown should be stopping in for the zoning permit form.
3. After researching ZEO Weaver reported the Village may not tow unregistered vehicles on private property.
4. ZEO Weaver was authorized to speak with Village attorney David Geurtsen regarding the procedure to levy fines against residents for the "accumulation of refuse on any premises" as outlined in Chapter 43 of the Glen Park Village Code.

5. Has emailed Donald and Yolanda Calamusa, 200 Warren St. and will be contacting Kevin Jackson, 23193 White Rd. for items put to the curb for garbage pickup. The items are not allowed for regular curbside pickup or Spring cleanup.
6. Robert Lake's, 304 Main St, is in negotiations to purchase the adjoining property owned by Daniel and Niclole Buckley, 306 Main St.

DPW Supervisor Ralph Skinner requested one compensation check and Trustee Shane Wisner motioned and Trustee Joan Postorino seconded to approve one compensation check. All in favor.

DPW Supervisor Ralph Skinner would like to attend NYS Rural Water Associations 46th Annual technical training workshop for his recertification on May 19 thru 21st at Turning Stone Resort, Verona for \$803.00. Trustee Larry Brown motioned and Trustee Joan Postorino seconded to grant permission to attend the workshop. All in favor. A copy is attached.

DPW Supervisor submitted his monthly report and is attached to the minutes.

Update on the hydro – turbine two and three are in production, but turbine one will be down for a year to be fixed after the fire. The bit coin operation is not mining.

Motion to accept the March financial report was made by Trustee Joan Postorino and seconded by Trustee Larry Brown. All in favor. The report is attached.

Trustee Robert Pauly motion and Trustee Joan Postorino seconded that Clerk/Treasurer Renee Kolb is authorized to pay the audited, approved and attached abstracts as follows:

| | | | |
|-------------|-------------|-------------|-------------|
| General 10B | \$20,850.25 | General 11A | \$43,778.23 |
| Sewer 10B | 2,546.45 | Sewer 11A | 10,521.85 |
| Water 10B | 190.06 | Water 11A | 11,524.93 |

The resolution as introduced by Mayor Stephen Macaulay to change the Development of the North Country (DANC) rate from \$32.12 to \$37.75 per property is attached to the minutes. There is no change to the Village's rates.

Clerk/Treasurer Renee Kolb reported the receipt of funds for the Town of Pamela fire contract. Trustee Joan Postorino motioned and Trustee Shane Wisner seconded to transfer the Town of Pamela fire contract funds in the amount of \$56,912.00 to the fire department. All in favor.

Spring cleanup day has been scheduled for Saturday, June 7 with Pick N Go.

Clerk/Treasurer Renee Kolb asked permission to pay utilities online to avoid late fees due to delay of delivery thru the postal service. The Board agreed.

Clerk/Treasurer Renee Kolb attended NYS Tug Hill Commission Local Government Conference at Turning Stone on April 1. The classes attended were Fire Protection-Real Property Exemption, Hot Topics for Clerks, Lessons learned Solar Fire and Write this Down Minutes.

Mayor Stephen Macaulay reported Village of Brownville's lawyer would like to discuss water and sewer rate increases.

The March 2025 wage summary was signed by the Trustees and is attached.

This concluded the regular monthly Board of Trustees meeting.

Village of Glen Park
642 Main St.
Glen Park, NY 13601
Organizational meeting
April 7, 2025

Mayor Stephen Macaulay will submit his appointment list in May.

Mayor presented the following policies for the Board to review:

1. Auto Reimbursement will be at the federal rate.
2. Procurement policy
3. Investment Policy
4. Code of Ethics

The above policies were accepted as presented. A motion by Trustee Shane Wisner and seconded by Trustee Larry Brown were re-adopted by the Board of Trustees. All in favor.

Resolution for Advance Approval of Claims for payment of public utility service, postage, freight_and express charges. This resolution was originally adopted at the April 5, 1993 meeting of the Board of Trustees of the Village of Glen Park. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows. The resolution was re-adopted at the October, 2020 organizational meeting. This resolution was accepted by Trustee Joan Postorino and seconded by Trustee Shane Wisner. All in favor.

Resolution for Attendance at Schools and Conferences for education benefiting the municipality by all elected and appointed officials, as well as employees of the Village of Glen Park. Pursuant to General Municipal Law Section 77-b municipal officers may attend schools, conferences and seminars conducted for the benefit of the local government. However, attendance is not authorized, nor can reimbursement or be applied for, unless the Board of Trustees approves the attendance in advance. The original resolution was adopted April 2, 2018. Resolution made by Trustee Shane Wisner and seconded by Trustee Joan Postorino. All in favor.

Village Board of Trustees meetings for the next fiscal year are as follows:

- | | |
|----------------------|---------------------|
| a. May 5, 2025 | g. November 3, 2025 |
| b. June 2, 2025 | h. December 1, 2025 |
| c. July 7, 2025 | i. January 5, 2026 |
| d. August 4, 2025 | j. February 2, 2026 |
| e. September 8, 2025 | k. March 2, 2026 |
| f. October 6, 2025 | l. April 6, 2026 |

This concluded the Organizational meeting.

Upon no further business Trustee Larry Brown motioned and Trustee Joan Postorino seconded to adjourn at 7:10 PM.

Respectfully Submitted,

Renee Kolb
Clerk/Treasurer

Attachments:

1. Mayor's agenda
2. Visitor sign in list
3. 2025-2026 adopted budget
4. 2 bids for refuse contract
5. NYS Rural Water Assoc.
6. March Financial Report
7. Abstracts General, Sewer and Water 10B
8. Abstracts General, Sewer and Water 11A
9. Resolution to change DANC rate
10. March Wage Summary

