

Village of Glen Park
642 Main St.
Glen Park, NY 13601
Board of Trustees meeting
March 3, 2025

Mayor Stephen Macaulay called the monthly meeting to order at 6:00 P.M.

Present: Mayor Stephen Macaulay, Trustee Shane Wisner, Trustee Joan Postorino, Trustee Larry Brown, Zoning Enforcement Officer Derek Weaver, DPW Supervisor/Fire Chief Ralph Skinner II, and Clerk/Treasurer Renee Kolb. Guest: Resident Robert Pauly, 701 Main St.

A motion to accept the February 3, 2025 minutes was made by Trustee Joan Postorino and seconded by Trustee Shane Wisner.

After a lengthy discussion by the Board, the Board will move forward to purchase a fire engine using the fire apparatus/equipment reserve fund, fire department savings and bonding. Fire Chief Ralph Skinner was directed to get final quotes for a fire engine with either a commercial or custom chassis. Clerk/Treasurer Renee Kolb was directed to contact the village lawyer about bonding and the procedure for spending the reserve fund for the fire engine.

Zoning Enforcement Officer Derek Weaver reported the following updates:

1. Jennie Carr, 618 Pine St, needs a permit for the handicap ramp installed due to the ramp is a permanent structure and not a temporary ramp. Officer Weaver will contact Mrs. Carr.
2. Adam and Danielle Alvarez, 606 Church St., a shed has been placed in the front yard. Per our zoning law – “Front yards: No building, or part of a building other than steps, open porches...may extend farther into the front yard than the newest main building...” Also, no zoning permit was submitted. He will contact them.
3. Richard Pierce, 752 Main St, was supposed to contact Officer Weaver today with an update about the removal of the camper in the driveway. Mr. Pierce is getting law enforcement involved with the removal. Officer Weaver did not hear from Mr. Pierce.
4. Jacob Exford, 680 Main St., has started the rafters for the second floor within the existing structure.

Zoning Officer Weaver was directed by the Board to see what the process would be to tow unregistered vehicles in the Village.

Zoning Officer Weaver spoke with Tom from Crossman's Towing/Roadside Warriors regarding a vehicle that he had impounded, and has since been abandoned. He asked if the Village was willing to look into NY VAT Law Chapter 71, Title 7, Article 33 section 1224. In summary this may allow the Village to take ownership of the vehicle and have the vehicle scrapped/sold, rather than Crossman's seeking a

mechanic's lien on the vehicle. Mr. Weaver brought the discussion to the Board, with the consensus being to not look into the matter further, as it could place the Village at risk legally.

Zoning Officer Derek Weaver, DPW Supervisor Ralph Skinner and Clerk/Treasurer Renee Kolb attended a jurisdictional annexes meeting and completed the risk assessment phase of the Jefferson County Hazard Mitigation Plan.

DPW Supervisor Ralph Skinner reported there was a small vacuum leak in the sewer system. Due to the frozen ground, weather conditions DPW has not found the leak. DPW's monthly report was submitted and attached.

The Board received from Nahjeed Abel a resume and letter expressing interest for the summer DPW laborer position. DPW Supervisor Skinner would like only one laborer this summer. Tabled until the May meeting due to the advertisement in the March newsletter stating we would accept resumes until April 30. A copy of the letter is attached.

Motion to accept the February financial report was made by Trustee Larry Brown and seconded by Trustee Joan Postorino. The report is attached.

Trustee Joan Postorino motion and Trustee Larry Brown seconded that Clerk/Treasurer Renee Kolb is authorized to pay the audited, approved and attached abstracts as follows:

General 9B	\$26,588.21	General 10A	\$14,194.36
Sewer 9B	2,737.37	Sewer 10A	1,265.66
Water 9B	487.29	Water 10A	235.75

Motion by Trustee Shane Wisner and seconded by Trustee Joan Postorino to authorized Mayor Macaulay to sign and Clerk/Treasurer Renee Kolb to collect the Utilities Warrant dated March 1, 2025 for the following amounts:

Water	\$6,464.05
Sewer	21,520.67
DANC	<u>5,813.72</u>
Total	\$33,798.44

A copy of the warrant is attached.

Update on the LED sign – it will be shipped March 6th. The base will be poured the third or fourth week of April by Empire Digital Signs depending on weather. Also passed around the attached picture of the sign in production.

Clerk/Treasurer Renee Kolb presented the preliminary 2025-2026 budget. The Board did not have any questions about the budget. A budget hearing prior to the annual meeting will be set for Monday, April 7 from 5:30 to 6:00 PM at the Village office.

Trustee Joan Postorino motioned and Trustee Shane Wisner seconded authorizing Clerk/Treasurer Renee Kolb the following budget transfers:

Account Name	Account #	Transfer To	Transfer From	Original Balance	Adjusted Balance
Building, contractual exp	A1620.4	4,200.00		20,000.00	24,200.00
Street Maintenance, equipment	A5110.2	35,500.00		0.00	35,500.00
Street Maintenance, contractual exp	A5110.4		39,700.00	85,900.00	46,200.00
Grand total of budget transfers		39,700.00	39,700.00		

The February 2025 wage summary was signed by the Trustees present and is attached.

Upon no further business Trustee Larry Brown motioned and Trustee Shane Wisner seconded to adjourn at 6:45 PM.

Respectfully Submitted,

Renee Kolb
Clerk/Treasurer

Attachments:

1. Mayor’s Board Meeting agenda
2. Visitors sign in list
3. DPW monthly report
4. Nahjeed Abel’s letter of interest
5. February 2025 finance report
6. General, Sewer Water 9B abstracts
7. General, Sewer, Water 10A abstracts
8. Utilities Charges Warrant March 1, 2025
9. Stewart sign picture
10. February Wage Summary

