

Village of Glen Park  
642 Main St.  
Glen Park, NY 13601  
Board of Trustees meeting  
January 6, 2025

Mayor Stephen Macaulay called the monthly meeting to order at 6:00 P.M.

Present: Mayor Stephen Macaulay, Trustee Shane Wisner, Trustee Larry Brown, Trustee Joan Postorino, Zoning Enforcement Officer Derek Weaver, DPW Supervisor/Fire Chief Ralph Skinner II, and Clerk/Treasurer Renee Kolb. Guest: Resident Bill Buck, 602 Main St.

A motion to accept December 2, 2024 minutes was made by Trustee Shane Wisner and seconded by Trustee Larry Brown.

Mr. Buck inquired about the need of traffic lights on Main St, Brownville. Mr. Buck was informed the lights are owned by NYS Department of Transportation. Mayor Macaulay reported he was informed by the Village of Brownville the lights will be decommissioned.

Follow up from December's minutes the Board offered the PT Police Officer position to Gerald Delosh. Mr. Delosh was interested, but declined due to personal matters.

Fire Chief Ralph Skinner reported the fire department had a total of 206 calls in 2024. Up from 160 call in 2023. Their busiest month was June with 23 calls.

Zoning Enforcement Officer (ZEO) Derek Weaver reported the following:

1. ZEO Weaver spoke with Christine Spencer's grandson, 698 Main St. about needing a zoning permit for the storage shed on the property. Ms. Spencer will get a zoning permit.
2. Trustee Shane Wisner inquired about the demolition permit for 306 Main St. ZEO Weaver informed the permits are good for a year.

DPW Supervisor Ralph Skinner II reported the following:

1. Requested to renew the Workplace Solutions Cooperative Acceptance Agreement with Cintas, PO Box 630910, Cincinnati, OH 45263-0910 for DPW uniforms. Trustee Larry Brown motioned and Trustee Shane Wisner seconded to renew the agreement. A copy of the agreement is attached.
2. Requested two compensation checks. Trustee Shane Wisner motioned and Trustee Larry Brown seconded to authorize Clerk/Treasurer Renee Kolb to pay two compensation checks to DPW Supervisor Ralph Skinner II.

3. Chris Warner of CW Contracting 725 Leray St., Watertown submitted a quote for a new subfloor and toilet for the furnace room for \$3,200.00. Trustee Larry Brown motioned and Trustee Joan Postorino seconded to accept the quote. Supervisor Skinner also requested to put in a shower. The Board agreed and Supervisor Skinner will contact Mr. Warner to get a quote. A copy of the quote is attached.
4. We received a complaint from homeowner David Dasno, 624 Main St., about the road being higher than the sidewalk at the corner of Church St. and Main St. and the water run-off from the road is flooding his property. He requested the sidewalk to be raised from the corner back up Church St. 4-5 blocks. DPW and the Board discussed and will replace this summer.
5. DPW submitted written monthly report and it is attached.

Motion to accept the December's financial report was made by Trustee Joan Postorino and seconded by Trustee Shane Wisner.

A motion by Trustee Joan Postorino and seconded by Trustee Larry Brown to authorize Clerk/Treasurer Renee Kolb to pay the attached audited and approved abstracts as follows:

General 7B	\$31,957.23	General 8A	\$13,739.26
Sewer 7B	1,368.42	Sewer 8A	5,932.45
Water 7B	215.90	Water 8A	10,908.79

NYS Tug Hill Commission 2025 Local Government Conference is Tuesday, April 1, 7:30 AM to 4:15 PM at Turning Stone Conference Center, Verona. For the one-day conference is \$90.00 plus mileage. A motion by Trustee Shane Wisner and seconded by Trustee Larry Brown authorized Clerk/Treasurer Renee Kolb to attend the conference.

Clerk/Treasurer Renee Kolb will be emailing budget questions later this month to be discussed at the February meeting. Clerk/Treasurer Kolb also asked to increase the amount given to the Brownville/Glen Park (B/GP) Library from \$1,000.00 to \$2,000.00. Trustee Larry Brown motioned and Trustee Joan Postorino seconded to increase the B/GP Library amount to \$2,000.00 for the 2025-2026 budget. The Board does request a letter from the library for the funds.

Clerk/Treasurer Renee Kolb asked about replacing the billboard sign at the fire station with an electric sign. The Board discussed and asked that quotes be presented at the February meeting.

The wage summary for December 2024 was signed by the Board.

Upon no further business Trustee Larry Brown motioned and Trustee Shane Wisner seconded to adjourn at 6:33 PM.

Respectively Submitted,

Renee Kolb  
Clerk/Treasurer

Attachments:

1. Mayor's meeting agenda
2. Meeting sign in sheet
3. DPW monthly report
4. Cintas Workplace Solutions Cooperative Acceptance Agreement
5. Quote Chris Warner, CW Contracting
6. December Finance Report
7. Abstract – General 8A, Sewer 8A, Water 8A, General 7B, Sewer 7B, Water 7B
8. December 2024 Wage Summary